

## **WELSH LANGUAGE POLICY FOR GERDDI BRO DYFI GARDENS**

All public notices will be prepared bilingually

Documents can be requested in Welsh if translation costs allow

Gerddu Bro Dyfi Gardens (GERDDI) will promote the use of Welsh in staff, volunteers and with the public, to the extent of the ability of leaders

Staff, leaders and volunteers will be encouraged to learn Welsh if they do not already do so

Groups whose language preference is Welsh will be offered the opportunity to work with a Welsh speaking leader where possible

The Community Interest Organisation (CIO) will consider the need for specific Welsh language vocational training for its employees.

### **SCOPE OF BILINGUAL USE**

All promotional material will be published bilingually in one document. Where this is not possible, separate versions in English and Welsh will be published at the same time.

Internal documents (including minutes of meetings) and emails need not be bilingual, unless specifically requested

Conferences, meetings and events may or may not be bilingual, depending on the location of the event, the attendees, and whether the organiser has been informed or is aware of the language preference of anyone proposing to attend. Internal meetings will not normally have translation facilities.

GBDG's CIO identity will be bilingual.

GBDG's site will display both internal and external signage in a bilingual format with the size, quality, legibility and prominence of text respecting the principle of equality.